

# EMERGENCY ACTION PLAN

## GLENPOOL BB/SB FIELDS: Home Varsity Baseball/Softball Events

### QUICK REFERENCE INFORMATION:

|                                                  |                                                              |
|--------------------------------------------------|--------------------------------------------------------------|
| EMS (Fire, Police, Ambulance): 911               | Campus Security: NONE                                        |
| Athletic Office: (918) 322-9500 ext. 511         | Main HS Office: (918) 322-9500 ext 514                       |
| Ricky Mears, PA (918) 318-2088<br>AOKK Clinician | Curtis Layton, Supt: (918) 362-7288<br>Medical Administrator |
|                                                  | Brandon Earp, AD: (918) 308-7575<br>Emergency Assistant      |

**Emergency Team** Ricky Mears, PA, Curtis Layton, Brandon Earp, Glenpool Police/Fire/EMS

**Equipment Needed:** AED, Cell Phones, Keys/Combination to all Facilities

**Emergency Communication:** Hand Signal, Cell Phones

**Venue Specifics:** School Address: 461 E. 146<sup>th</sup> St. Glenpool, OK 74033  
EMS Directions: 14825 S. Fern St.

### EMERGENCY ACTION PLAN (EAP):

#### Pre-Event:

1. *Ricky Mears, PA OR Administrator on duty*
  - a. Ensures all EMS access gates are clear and unobstructed
  - b. Checks the AED for appropriate readiness of the unit and pads
  - c. Calls a Medical Timeout with the Emergency Team prior to the event to discuss the Emergency Action Plan

#### *In the Event of an Emergency:*

1. *Ricky Mears, PA, AOKK Clinician OR Administrator on duty*
  - a. Alerts Emergency Coordinator and EMS of Emergency via hand "siren" signal, arm straight and raised overhead for 3-5 seconds
  - b. Directs and Assists EMS Accordingly
2. *Brandon Earp, Emergency Assistant OR Administrator on duty*
  - a. Informs the AOKK Clinician or Brandon Earp that the EAP has been initiated and delivers the AED
  - b. Directs all unnecessary personnel away from the emergency
  - c. Assists the AOKK Clinician as necessary

#### **\*\*\*\*AWAY GAMES: If EMS is not stationed at the event**

#### A. Contacts EMS with the following information:

- i. Patient age, Level of Consciousness, Breathing Status, Chief Injury and Treatment being given
- ii. Provides EMS with specific directions to the FB Stadium.

#### 3. *Curtis Layton, Emergency Coordinator*

- a. Directs all unnecessary personnel away from the emergency

#### **\*\*\*\*AWAY GAMES: If EMS is not stationed at the event**

- i. Contact Host AD, inform of EMS activation, and requests EMS access point
- ii. Alerts Emergency Assistant of EMS access point

#### 4. *Coaching Staff*

- a. Directs all unnecessary personnel away from the emergency
- b. Assists the AOKK Clinician or Emergency Personnel as necessary

## Baseball/Softball Medical Equipment

AED: Located in the concession stand on North wall.

Training Room: Located between coaches offices on South side of facility. Taping/first aid supplies available.

Inclement Weather Shelter: Bathrooms located on the east and west end of the facility with overflow in east and west locker rooms.

12:16 86°

5G 88%

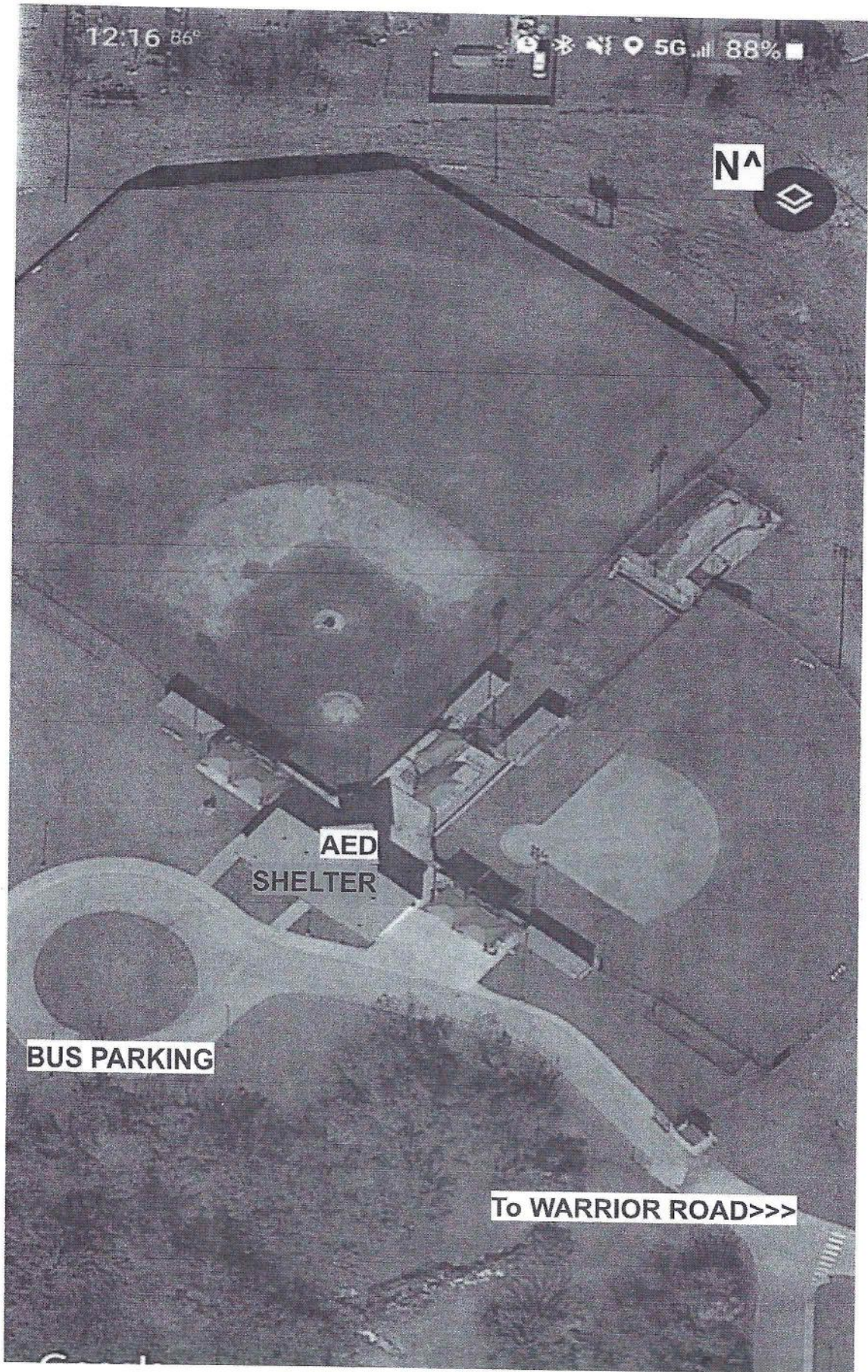
N^



AED  
SHELTER

BUS PARKING

To WARRIOR ROAD>>>



Documentation and evaluation of Emergency Action Plans for Glenpool Athletic Events:

After any emergency procedure has been activated the administrator in charge of the event shall meet with the Athletic Director and administration team to document, discuss and evaluate the effectiveness of the EAP for said event.

- When/where did incident take place?
  - Site: \_\_\_\_\_ Date: \_\_\_\_\_
- Was an evacuation called for, and if so, how much time was required to evacuate all personnel?
  - \_\_\_\_\_
- Did the designated alarms function properly?
  - \_\_\_\_\_
- Were assembly areas acceptable?
  - \_\_\_\_\_
- Were communication methods effective?
  - \_\_\_\_\_
- Were all employees accounted for?
  - \_\_\_\_\_
- Did on-site equipment satisfy equipment needs? If not, what additional equipment was brought to the site?
  - \_\_\_\_\_
- Were procedures implemented as described in the Emergency Plan?
  - \_\_\_\_\_
- Were there any areas for improvement identified during the incident? List specifics
  - \_\_\_\_\_
- Did local jurisdictions assist in the emergency response? If so, did they offer suggestions for improvement?
  - \_\_\_\_\_
- Do changes need to be made to the Emergency Plan?
  - \_\_\_\_\_

Administrator \_\_\_\_\_ Date \_\_\_\_\_

Other employees present: